

## SCHOOL MANAGEMENT FUNCTIONS OF THE SCHOOL PRINCIPAL

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### Introduction

The main task of the educational sphere is to give our young people deep knowledge in accordance with the world educational criteria, to educate them in the spirit of love for the motherland, loyalty to the ideas of national independence. This requires the heads of educational management bodies, institutions, educational institutions to become an entrepreneur, a holder of high knowledge and high culture in the organization.

It is known that the heads of most secondary schools belong to the category of those who work with the most labor among the employees of public education. Together with this, they face a lot of difficulties during their activities. There are objective and subjective reasons for such a situation, of course. The main ones include:

- their poor knowledge of the theoretical foundations of Educational Management;
- inefficiency of school internal management;
- not taking into account the human factor in school management;
- the preservation of a style based on paperwork and command;
- the division of work between school leaders is practically not working well;
- neglect of the issue of professional development;
- personnel landing;
- not to make good use of time, etc.

The planning of work helps the director to focus on the leadership of the school, harmonize the school's work plan to organize all employees of the collective in accordance with the purpose of labor all employees of the school to solve the actual issues of education of students. The principle of science organizes all the work of the people's Māori on the basis of the objective laws of public development, taking into account the successes of science, culture, art in pedagogy, psychology, hygiene, teaching methodologies of educational subjects and current research in the fields of science.

One of the most important tasks facing school leaders and all teachers is the fulfillment of the law on general compulsory education.

The principal is directly in charge of the school. Its activities are determined by the school community. The school director should have pedagogical, psychological maturity, culturology, political, eloquence, agility, resourcefulness and similar universal personal qualities in his spirituality. He should be a person who does not spare the help of young teachers to skillfully prevent the theoretical and practice of organizing school affairs, the school's curriculum and lesson types of educational subjects, the feminine and demanding, didactic and principled initiating positive experience of teachers.

The director of the school ensures the correct selection of personnel and burns to the place, creates the necessary conditions for improving the qualifications of employees. The quality of students' knowledge controls the content and organization of classroom and extracurricular activities:

Organizes the labor education of students and their orientation to the profession. Students manage the work of uz-self-governing bodies, School Organizations help to work. Organizes the school's work with parents and the community. Distributes tasks among school employees, monitors their performance: reports on school work; applies the best students to the award.

The deputy director for educational work considers the correct Organization of the educational process to be appropriate for the quality of teaching and student knowledge of the implementation of educational programs. The school conducts apprenticeships. Leads students to education. Organizes educational and methodological work at school: draws up lesson schedules and a report of school educational work.

The organizer of extracurricular and extracurricular educational work organizes extracurricular and extracurricular activities, socially useful work of students, the head of class teachers helps the leaders of the circle of paternal teachings in organizing educational work: the deputy director of educational work class leaders the committee of leading parents develop a complex work plan. academic work in conjunction with school assets. The organizer of extracurricular and extracurricular educational work is the deputy director of the school.

Manages the activities of leading assets. The most important issue is the issue of full lessons at school. When filling out classes, the level of training of children, children whose place of work is close to each other, is written in the same class. It is necessary to attach great importance to the fact that the amount of boys and girls is equal.

The most important aspect of the leadership of the school is the control and inspection of educational activities, systematic control of the work of the director and Deputy teachers increases its responsibility. Identifying and correcting the shortcomings of school leaders in uz time promotes the further development of their advantages in work. Mature experience helps to collect and distribute it. In school practice, several forms of internal control of the school the teachers ' access to the lessons control to obtain written work the inspection and execution of classrooms, notebooks, diaries the director and the deputy of educational work should be systematically planned and purposefully entered into the lessons. Organizing and conducting educational educational work at school according to a single plan is an integral part of the correct management style. Every management team must have a specific system in its activities. Because the exact circumstances and the escalation of the situation are associated with the tasks facing the entire school team.

Also in this school, order is of particular importance in burning discipline on the road. There are conditionally accepted work plans for general education schools. They are as follows:

1. A work plan that is drawn up for 5 years, intended for a certain period of perspective of the school. This is called the school promising work plan.

In this case, the educational material and technical base of a particular period of the school is indicated on the basis of various numbers, such as the number of students and teachers of school construction, the number of classes, the number of study cabinets.

2. The work plan of the school, designed for one academic year, is drawn up in the same academic year of the school's perspective work plan. The school's work plan for one academic year is based on the types of school work.

3. The current school work plan this plan is based on the school's work plan, which is designed for one academic year. In this plan category, the work plans of the school director and deputy directors, which are drawn up for one academic year, are the work plans of methodological associations established in the school by subjects.

- Work plans of class leaders.

- Work plans of science clubs and its extended group leaders.

-Work plans of the school library-work plans of the school workshop.

- Work plans of the school parent committee:

- School doctor and nurse work plan.

- Plans like a plan to conduct a daily lesson of an elementary and a science teacher-the current plans of the school take a beating from the dust.

With the correct fluffing of the plan, the work will not end. In what way the successful implementation of this plan of work depends on it in many ways on the skill of the implementation of the established activities into life. Those who follow in the implementation of the school plan are important.

1. The fact that higher organizations have a strong connection with the Departments of public education and various institutions close to the school;
2. The involvement in the management and leadership work of knowledgeable, UTA honest, business and pedagogical employees with good mandatory abilities.
3. Proper organization of the distribution of work among personnel;
4. Managers conduct a personal, current work plan based on the same, arising from the general plan, from employees to the most well-paid rental.

Some decisions made by the school board are ham mandatory for the school and ham mandatory for the principal. It discusses plans for moving students from class to class, clubs, Studios, clubs and student associations, looks at issues of promotion and punishment, testimony about the completion of high school, decisions about exclusion from school.

Method associations of teachers are organized in schools these associations are encouraged to introduce and go to the teacher to increase his ideological, theoretical level, educate children, take over the experiences of the best teachers and educators, introduce the achievements of science, psychology, pedagogy and methodology, scientific popular literature.

Members of method associations plan the educational material together, analyze the results of control work.

The director of the school, one of the most important tasks of the party and trade union organizations, consists in improving the spiritual level of teaching, pedagogical skills of teachers, ensuring the creation of conditions for students to receive independent knowledge.

The school plan should provide for various forms of teacher training. Work of methodological seminars and subject commissions, helping young teachers, creating conditions for obtaining independent knowledge, generalizing and introducing advanced experience.

With the development of skills, teachers ' training institutes and centers are engaged.

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